

**2018**



# **Town of Hampton**

## **Annual Report**

Prepared: June 30, 2019

*This annual report is prepared pursuant to section 105 of the Local Governance Act and Regulation 2018-54.*

### **MESSAGE FROM THE MAYOR**

The Town of Hampton offers a small town atmosphere while still offering an abundance of recreational and cultural opportunities and a diversity of amenities. We take pride in the friendliness of our residents and in the safe environment of our community. We are pleased to combine the benefits of small town living with the service provisions of much larger communities. Hampton is an ideal community to live, work and play. Hampton is well-known for its volunteerism. Volunteering has a real and positive effect on our residents and community as a whole. Our town provides a quality of life that is second to none. I am proud to be Mayor of Hampton and to be part of a dedicated Town Council that strives to continue to move our Town forward. It's Our Nature!

- Mayor Ken Chorley

### **COMMUNITY PROFILE**

The Town of Hampton is located 35 km northeast of Saint John, and is a small, friendly community with many points of interest and beautiful natural scenery. We are nestled on the Kennebecasis River, a tributary of the St. John River. The town's rolling hills, waterways, farmland, wildlife and world-renowned marsh area reward visitors with a visual feast. The Town of Hampton has a population of 4,289 (Stats Canada 2016). The Town Departments are Administration, Protective Services, Public Works and Utilities, and Leisure Services.

Please visit our Town website at [www.townofhampton.ca](http://www.townofhampton.ca) to access details on your Town Council, staff contacts, council meeting agendas and minutes, financial information, as well as information on residential services, business, tourism and recreation.

Copies of our audited financial statements are available on the Town website. The 2018 Town of Hampton audited financial statement is also included as Appendix A of this report.

## TOWN COUNCIL

The Town Council is composed of a mayor and four councillors, elected every four year. The current council was elected in May 2016.



**Mayor Ken Chorley**

**Committees:**

Mayor Chorley is an ex officio member of all committees but he regularly serves on the following committees:

Health Care Committee

Human Resource Committee

Finance Committee

Protective Services Committee (RCMP/Fire/EMO)

**Contact Information:**

**Email:** [mayor.chorley@townofhampton.ca](mailto:mayor.chorley@townofhampton.ca)

**Tel:** (506) 832-6065



**Deputy Mayor Robert "Dewey" Doucet**

**Committees:**

Human Resources Committee

Leisure Services Advisory Committee

Regional Leisure Services Committee (Chair)

**Contact Information:**

**Email:** [deputymayor.doucet@townofhampton.ca](mailto:deputymayor.doucet@townofhampton.ca)

**Tel:** (506) 832-6065



**Councillor Dwight Bond**

**Committees:**

Finance Committee

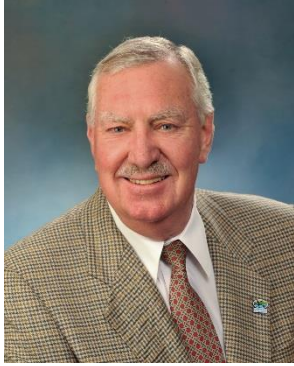
Protective Services Committee (EMO/Fire/RCMP)

Public Works Advisory and Utilities Commission

**Contact Information:**

**Email:** [councillor.bond@townofhampton.ca](mailto:councillor.bond@townofhampton.ca)

**Tel:** (506) 832-6065



**Councillor Peter Behr**  
**Committees:**  
Environment Committee  
Joint Health and Safety Committee

**Contact Information:**  
**Email:** [councillor.behr@townofhampton.ca](mailto:councillor.behr@townofhampton.ca)  
**Tel:** (506) 832-6065



**Councillor Todd Beach**  
**Committees:**  
Planning Advisory  
Economic Development and Tourism

**Contact Information:**  
**Email:** [councillor.beach@townofhampton.ca](mailto:councillor.beach@townofhampton.ca)  
**Tel:** (506) 832-6065

## REMUNERATION OF COUNCIL

The Mayor and Council reach receive an honorarium and expenses for travelling on Town business outside of Hampton. In 2018, the payments totalled \$53,500 and are detailed in Table 1 below:

*Table 1*

*2018 Council Honorariums and Expenses:*

<b>Name</b>	<b>Honorarium</b>	<b>Travel Expenses</b>
<b>Mayor Ken Chorley</b>	<b>\$13,500</b>	<b>242.20</b>
<b>Deputy Mayor Robert Doucet</b>	<b>\$11,500</b>	<b>388.20</b>
<b>Councillor Todd Beach</b>	<b>\$ 9,500</b>	<b>N/A</b>
<b>Councillor Peter Behr</b>	<b>\$ 9,500</b>	<b>\$447.12</b>
<b>Councillor Dwight Bond</b>	<b>\$ 9,500</b>	<b>\$161.57</b>

## COUNCIL MEETINGS

Council meetings are held in Council Chambers in the Town Hall located at 648 Main Street. All regular and special council meetings are open to the public. The regular council meetings are held on the second Tuesday of the each month. Closed meetings are held immediately preceding Regular meetings of Council. This meetings are held in the Conference Room in the Town Hall. Items discussed in Closed Session fall under what is permitted in accordance with section 68(1) of the *Local Governance Act*. Special council meetings are held when there are matters that Council determines cannot wait until a regular meeting. Details of types of meetings and attendance are detailed below in Table 2.

Table 2

2018 Council Meeting Dates and Attendance:

DATE	TYPE	Mayor Chorley	Deputy Mayor Doucet	Councillor Beach	Councillor Behr	Councillor Bond
January 9	Regular	Present	Present	Present	Present	Present
February 13	Regular	Present	Present	Present	ABSENT	Present
March 20	Regular	Present	Present	Present	Present	Present
March 26	Special	Present	Present	Present	Present	Present
April 10	Regular	Present	Present	Present	Present	Present
April 23	Special	Present	ABSENT	Present	Present	Present
May 8	Regular	Present	Present	Present	Present	Present
June 12	Regular	Present	Present	Present	Present	Present
July 19	Regular	Present	Present	Present	Present	Present
July 25	Special	Present	Present	Present	Present	ABSENT
August 14	Regular	Present	Present	Present	Present	Present
September 11	Regular	Present	Present	Present	Present	Present
September 26	Special	Present	ABSENT	Present	Present	ABSENT
October 9	Regular	Present	Present	Present	Present	Present
November 13	Regular	Present	Present	Present	Present	Present
December 11	Regular	Present	Present	Present	Present	Present
December 21	Special	Present	Present	Present	Present	Present

## PROPERTY TAX RATE AND USER CHARGES

The tax base for the Town of Hampton in 2018 was \$355,494,822 and the residential property tax rate was \$1.2700 per \$100 of assessment.

The Town of Hampton provides sanitary sewer disposal services on a user charge basis. The residential user fee in 2018 was \$190.

The Town of Hampton provides water service on a user charge basis to a small portion of the Town on a water system. The residential user fee in 2018 was \$160.

## GRANTS FOR SOCIAL OR ENVIRONMENTAL PURPOSES

One of the purposes of a local government, as stated in the *Local Governance Act* is to foster the economic, social and environmental well-being of its community. In 2018, the Town of Hampton provided grants totally \$500 or more to as outlined below in Table 3.

*Table 3: 2018 Grants for Social or Environmental Purposes*

Recipient of the grant	Type of grant	Amount of grant (\$ or In-kind)	Terms and conditions	Purpose of grant and benefit to Town in making the grant
Saint John Hospital Foundation	Donation pledged over five years	\$1,000	Payment 2 of 5	Hampton residents access the Saint John Regional Hospital.
Camp Glenburn	One-time Donation	\$1,000		Many Hampton youth are campers and employees of Camp Glenburn
Help the Cops Help the Kids	Annual Grant	\$900		Sports trust to benefit Hampton Youth.
KV Crime Stoppers	Annual Grant	\$1,000		Money is used to pay as rewards to solving crimes in Hampton
Hampton High Theatre	Annual Grant	\$1,000		Hampton High school is come to our Community Theatre. This grant is
Saint John Cherry Brook Zoo	Donation requested and considered annually	\$500		Saint John Cherry Brook Zoo is the region's only zoo. Hampton residents benefit from having access to the facility.
Saint John Theatre	Donation requested and considered annually	\$1,000		In school performance programs at Hampton Schools
Jeremy Shaw Playground	One-time Donation	\$3,000		The playground at Leatherbarrow is utilized by many Hampton residents. This donation was for an accessible swing.
KV Watershed	Annual Grant	\$2,500		Hampton water systems are included in their mandate.

## **ECONOMIC DEVELOPMENT ASSISTANCE AND GRANTS**

In 2018, the Town of Hampton provided economic assistance and/or grants totally \$500 or more to as outlined below in Table 4.

*Table 4*

*2018 Economic Assistance and Grants*

Recipient of the grant	Type of grant	Amount of grant (\$ or In-kind)	Terms and conditions	Purpose of grant and benefit to Town in making the grant
NB Medical Education	Grant	\$10,000		Assisting local area residents to attend medical school and hopefully stay in this area.
Health Care	Operating Grant	\$7,500		Improving health care services within the Town of Hampton.

## **ECONOMIC DEVELOPMENT ACTIVITIES AND PROGRAMS**

Types of activities and programs, and the purpose of the activities or programs and the benefit to the local government in providing the activities and programs;

### **SERVICES**

Local Government budgets and services are established in accordance with a standardized classification system. In 2018, the Town Council adopted a general operating budget of \$5,840,506. Actual expenditures for the year were \$5,858,886 and the non-tax revenues were slightly lower than expected, resulting in a deficit of \$18,380.

The Town of Hampton has an utility operating budget for wastewater disposal services. The approved budget was \$407,279. The actual expenditures were \$394,196. Which generated a surplus of \$13,083

### **GENERAL GOVERNMENT SERVICES**

#### **General Government Total Expenditures: \$1,098,313**

This category includes overall governance and administration of the Town. This includes council functions, general management, legal matters, liability insurance, as well as civic relations.

## **PROTECTIVE SERVICES**

### **Protective Services Total Expenditures: \$1,335,692**

Protective Services include policing, fire protection, emergency measures, animal control and other protective measures.

Policing services are provided through a contract with the RCMP. Our cost in 2018 was \$623,203.

The Town of Hampton Fire-Rescue Department provides fire protection services to the Town of Hampton and portions of the local services districts of: Hampton-Fairmont, Hampton, Kingston and Norton. The fire department consists of the fire chief and 31 volunteer firefighters from within the service area. Our cost in 2018 was \$ 684,473. The local service districts contributes \$196,411.

The Town of Hampton has, among other equipment, one ladder truck, 1 fire pumpers, 2 fire tankers, 3 trucks, one off-road vehicle, and one boat. Other than the newest fire truck and the tanker, all capital assets are fully paid for and ongoing maintenance is included in the cost of the service.

In 2018, animal control was done on a contract basis at a cost of \$11,498.

2018 expenditures for emergency measures was \$12,193.

## **TRANSPORTATION SERVICES**

### **Transportation Total Expenditures: \$1,530,650**

This category consists of common services, summer and winter road and street maintenance, street lighting, traffic services, parking and other transportation related functions. Roads in Hampton include provincial and municipal roads totalling 56.1 kilometres. The Town has contracts with the Provincial Department of Transportation and Infrastructure for maintenance of specific roads.

## **ENVIRONMENTAL HEALTH SERVICES**

### **Environmental Health Services Total Expenditures: \$353,037**

This category includes expenditures related to solid waste collection and disposal. The Town of Hampton collects residential solid waste generated by Town residents, including recycling at our blue bins depot, and disposing of it at Crane Mountain Landfill. The tipping fee (cost per tonne) for disposal of residential waste is \$108. The tipping fee (cost per tonne) for disposal of recyclable waste is \$28.

## **ENVIRONMENTAL DEVELOPMENT SERVICES**

### **Environmental Development Services Total Expenditures: \$391,985**

Environmental development services in the Town of Hampton include the costs for land use planning and community development.

## **RECREATION AND CULTURAL SERVICES**

### **Recreation and Cultural Services Total Expenditures: \$1,326,382**

This category includes the expense for the operation and maintenance of the Hampton Community Centre and Pool (\$528,965), Hampton Lighthouse River Centre (\$112,240), Playgrounds, Parks and Trails (\$463,995), and the Hampton Visitor Information Centre (\$42,074). In 2018, 41 summer students were hired. 4 were hired under the Provincial SEED Program, and 9 were hired under the Canada Student Jobs program.

Tourism initiatives in 2018 includes the production of a series of promotional videos and a Familiarity Tour, cost for both was \$14,824.

The Town is also an active member of the Hampton Regional Leisure Services Committee.

## **FISCAL SERVICES**

### **Fiscal Services Total Expenditures: \$744,147**

This category includes interest on short and long-term loans, principal repayment of long-term debt and funding of the prior year's deficits and transfers to reserve funds for future expenditures.

### **Long Term Debt (outstanding) as of December 31<sup>st</sup>, 2018**



TOWN OF HAMPTON LONG TERM DEBT (OUTSTANDING)	ORIGINAL LOAN	ORIGINAL TERM	LOAN BALANCE 2017	PRINCIPAL PAYMENT 2018	LOAN BALANCE 2018	INTEREST PAID 2018
<b>GERNEAL GOVERNMENT</b>						
William Bell Land	\$ 300,000	15	\$ 159,000	\$ 21,000	\$ 138,000	7,399
Town Hall - Renovations	\$ 175,000	20	\$ 175,000	\$ 9,360	\$ 165,640	4,042
Town Hall - Renovations	\$ 575,000	20	\$ -	\$ -	\$ 575,000	11,500
Town Square	\$ 500,000	15	\$ 291,000	\$ 33,000	\$ 258,000	10,987
Service NB - Draw 1	\$ 494,000	10	\$ 260,680	\$ 49,400	\$ 211,280	9,640
Service NB - Draw 2	\$ 295,000	10	\$ 185,000	\$ 29,000	\$ 156,000	5,844
<b>FIRE DEPARTMENT</b>						
Tanker	\$ 340,000	15	\$ 205,438	\$ 22,825	\$ 182,613	7,230
Ladder Truck	\$ 1,225,500	15	\$ 1,225,000	\$ 68,640	\$ 1,156,360	29,645
<b>TRANSPORTATION</b>						
Grader	\$ 112,000	5	\$ 35,071	\$ 11,313	\$ 23,758	3,583
Curb & Gutter	\$ 119,000	10	\$ 40,000	\$ 40,000	\$ -	1,980
Loader	\$ 230,000	15	\$ 136,491	\$ 15,862	\$ 120,629	5,024
Truck	\$ 300,000	10	\$ 129,000	\$ 31,000	\$ 98,000	4,105
Paving	\$ 346,000	10	\$ -	\$ -	\$ 346,000	-
<b>SOLIDWASTE REMOVAL</b>						
Sanitation Truck	\$ 185,000	10	\$ 98,000	\$ 18,000	\$ 80,000	2,778
Garage Addition	\$ 250,000	10	\$ 176,320	\$ 15,600	\$ 160,720	3,044
<b>GENERAL GOVERNMENT TOTAL</b>			<b>\$ 3,116,000</b>	<b>\$ 365,000</b>	<b>\$ 3,672,000</b>	<b>106,801</b>
<b>WASTEWATER</b>						
MRIF - Lagoon	\$ 156,000	10	\$ 156,000	\$ 14,000	\$ 142,000	3,724
Dutchpoint Upgrades	\$ 410,000	20	\$ -	\$ -	\$ 410,000	-
<b>WASTEWATER TOTAL</b>			<b>\$ 156,000</b>	<b>\$ 14,000</b>	<b>\$ 552,000</b>	<b>3,724</b>

Total principal payments made in 2018 totaled \$365,000 in the General Fund and \$14,000 in the Utility Fund. The list above includes three new debentures for 2018.

- Paving \$346,000 over 10 years
- Town Hall Renovations \$575,000 over 20 years
- Dutchpoint Sanitary Sewer Upgrades over 20 years

## PUBLIC HEALTH SERVICES

**Public Health Services Total Expenditures: \$ 0**

## WASTEWATER UTILITY OPERATING BUDGET

**Wastewater Utility Total Expenditures: \$407,279**

The wastewater disposal system as 1276 users. The system includes 39,500 meters of piping, 3 lift stations and a 2 - pond lagoon system. The outflow of the lagoon is tested to ensure it is operating in accordance with applicable provincial and federal standards.

Expenditures include the cost of administration, personnel, collection, treatment and disposal.