

# TOWN OF HAMPTON COUNCIL MEETING

## April 10, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on April 10, 2018 commencing at 7:00 p.m.

### ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Doucet  
Councillor Todd Beach Councillor Peter Behr  
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer  
Richard Malone, Town CAO/Assistant Treasurer

Media: Tiffany Lewis, Kings County Record

### 1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 10.4 (2)	Category	# of Items
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	6
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	1

### 2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm. Mayor Chorley will send a letter to the Mayor of Humboldt expressing our condolences.

### 3. MOMENT OF REFLECTION

Mayor Chorley led a silent moment of reflection.

### 4. APPROVAL OF AGENDA

**Moved by Councillor Behr and seconded by Councillor Bond that the agenda of the April 10, 2018 Council meeting be approved as presented.**

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Councillors were asked to disclose any conflicts of interest as they arise.

**6. DELEGATIONS AND PUBLIC HEARING**

There were none.

**7. ADOPTION OF MINUTES**

7.1 Minutes of March 20, 2018

**Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the minutes of the March 20, 2018 Regular Council Meeting be adopted.**

**MOTION CARRIED**

7.2 Minutes of March 26, 2018

**Moved by Councillor Behr and seconded by Councillor Bond that the minutes of the March 26, 2018 Special Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

There was none.

**9. CORRESPONDENCE LIST**

#	NAME	DESCRIPTON	Recommended Action
18-019	Heather Peterson, Committee Chair Saint John Canada Day Committee	Invitation for the Mayor to participate in the City of Saint John’s People Parade and opening ceremonies on Canada Day.	<b>Moved by Councillor Bond and seconded by Councillor Beach that Mayor Chorley decline the invitation to participate in the City of Saint John’s Canada Day festivities, in light of the fact that we have our own celebrations on that day.</b>  <b>MOTION CARRIED</b>
18-020	Hampton Area Chamber of Commerce Golf Committee	Request for hole sponsorship or prize donation for the 10 <sup>th</sup> Annual Hampton Area Chamber of Commerce Golf Tournament.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton sponsor a hole in the 10<sup>th</sup> Annual Hampton Area Chamber of Commerce Golf Tournament at a cost of two hundred dollars.</b>  <b>MOTION CARRIED</b>
18-021	Hampton Area Chamber of Commerce	Invitation to the Hampton Area Chamber of Commerce Annual General Meeting on May 3 <sup>rd</sup> .	<b>Moved by Councillor Beach and seconded by Councillo that any members of Council who wish to attend the Hampton Area Chamber of Commerce Annual Meeting notify the Town’s Administrative Assistant by April 26<sup>th</sup> so that she may RSVP on their behalf.</b>  <b>MOTION CARRIED</b>

18-022	John Barnstead Rotary Club of Hampton	Request to purchase tickets to their Suitcase Social Fundraiser on April 28 <sup>th</sup> in support of the Hampton Schools Lunch Programs	<b>Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton purchase two tickets to the Rotary Club of Hampton's Suitcase Social Fundraiser at a cost of \$40 per ticket.</b> <b>MOTION CARRIED</b>
18-023	Bob Doucet, Canadian Lyme Disease Foundation Board of Directors	Asking the Town of Hampton to proclaim May as Lyme Awareness Month, or in the alternative to promote awareness	Deputy Mayor Doucet declared a conflict of interest and left the meeting. <b>Moved by Councillor Beach and seconded by that Council direct staff to link the Lyme Awareness information to the Hot Topic section of the website for the month of May.</b> <b>MOTION CARRIED</b>
18-024	Janet Higgins Founding President LymeNB	Asking the Town of Hampton to proclaim May as Lyme Awareness Month as well as asking the Town of Hampton to light up a structure in Hampton with green lights for the month.	<b>Moved by Councillor Beach and seconded by Councillor Bond that correspondence #18-024 be referred to Staff.</b> <b>MOTION CARRIED</b>  Deputy Mayor Doucet returned to the meeting.
18-025	Shane Sheppard, President Hampton Minor Ball	Series of emails in support of keeping the ball field at the Hampton Community Centre. a) Kel Davidson b) Mike Webb c) Tyler Whitaker d) Tanisha Whitaker e) Vickie & Andrew Veniot f) Gord Ross g) Dave Wolpin h) Natalie Blaquiere i) Janet Gallagher j) Jason Cook k) Tammy Ketch l) Naomi and Josh Mayich m) Merv Mullin n) Chris Williams o) Matthew Throop p) Nicole Day q) Mike Brooks r) Maureen Murphy s) Laura Walsh t) Chris, Eve, Halle and Ethan Rogerson u) Scott Webster	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Doucet that correspondence #18-025 be referred to Leisure Services.</b> <b>MOTION CARRIED</b>

18-026	Marilyn Driscoll and Betsy Coleman, Celtic Culture Working Group, NB Celtic Affairs Committee	Encouraging the Town of Hampton to participate in New Brunswick's Celtic Awareness Week.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #18-024 be received and filed.</b>
			<b>MOTION CARRIED</b>

**10. APPROVAL OF ACCOUNTS**

**Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the General and Utilities Fund Paid Invoices from March 1 to March 31, 2018 for the amount of three hundred and eighty-five thousand, nine hundred and two dollars and seventy-three cents (\$385,902.73).**

**MOTION CARRIED**

**11. REPORTS FROM COMMITTEES**

11.1 Fire-Rescue

Council reviewed the Fire-Rescue Report. Councillor Bond noted that there was a clerical error on the report and asked that the numbers be corrected by the Fire Chief and then be resubmitted for approval.

11.2 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes and the Tourism Subcommittee minutes. He noted that Chris White has been hired as the Tourism Coordinator.

**Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton accept the resignation of Lawrence Brooks from the Economic Development and Tourism Committee, effective immediately.**

**MOTION CARRIED**

11.3 Health Care

The Town CAO reviewed the Health Care minutes. Noting that staff continues to work with Horizon Health ensure that we have an accurate profile reflecting the need to people looking for a family physician to assist with physician recruitment, especially in light of Dr. Eileen Quinn's upcoming retirement. Staff continues to education residents on the the need to register with 811 NB Patient Connect if they are looking for a new family physician.

11.4 Planning Advisory Committee

Councillor Beach provided an overview of the Planning Advisory Committee minutes, including a variance granted to the property identified as PID 30040075 located at 56 Blackberry Lane to allow for a reduction of the required minimum street frontage to allow the subdivision of their property, which is accessed via a private lane.

**Moved by Deputy Mayor Doucet and seconded by Councillor Behr that the Town of Hampton accept the reports from the RCMP, Economic Development and Tourism, Health Care and Planning Advisory Committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

### 12.1 Building Inspector Report

Council reviewed the Building Inspector Report.

### 12.2 Dog Constable

Council reviewed the Dog Constable Report.

### 12.3 Communications Report

The Communications Officer reviewed the Communications Report, noting that residents in the Greater Hampton Area have received their 2018 Leisure Services Guide and that the 2018 Summer Events Calendar is currently being worked on.

### 12.4 Financial Report

Council reviewed the Financial Report.

**Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Dog Constable Report, Communications and Financial reports as presented.**

**MOTION CARRIED**

## **13. READING OF BY-LAWS**

There were none.

## **14. NEW BUSINESS**

### 14.1 SNB Building Lease

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton renew the lease agreement for the Service New Brunswick building on William Bell Drive between the Town of Hampton and Service New Brunswick until February 28, 2023, as per the amended terms and conditions provided.**

**MOTION CARRIED**

14.2 HR – Public Works

**Moved by Deputy Mayor and seconded by Councillor Beach that the Town of Hampton reclassify Mark Cormier as Supervisor of Public Works and Utilities effective immediately having successfully completed a probationary period as “Acting” Supervisor. The rate of pay is according to Schedule “A” *Wage Scale Supervisor of Public Works and Utilities*, dated April 10, 2018.**

**MOTION CARRIED**

**Moved by Deputy Mayor and seconded by Councillor Bond that the Town of Hampton reclassify Mike Raeburn as Director of Public Works and Utilities effective immediately having successfully completed a probationary period as “Acting” Director. The rate of pay is according to Schedule “A” *Wage Scale Director of Public Works and Utilities*, dated April 10, 2018.**

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

There were none.

**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 7:40 p.m.

**Moved by Deputy Mayor Doucet that the Town of Hampton adjourn the council meeting of April 10, 2018.**

**MOTION CARRIED**