

# TOWN OF HAMPTON COUNCIL MEETING

## March 20, 2018

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on March 20, 2018 commencing at 7:00 p.m.

**ATTENDANCE:**

Council: Mayor Ken Chorley Deputy Mayor Doucet  
Councillor Todd Beach Councillor Peter Behr  
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer  
Richard Malone, Town CAO/Assistant Treasurer

Delegations: Sgt. Dustine Rodier, Hampton RCMP  
Peter Logan, Auditors from Teed Saunders Doyle & Co.  
Kim Blanchard, Greenwood Court

Guests: Wayne Leaman, Greenwood Court

### 1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	3
d)	Land transactions for a municipal purpose	2
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	2

### 2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm. It was noted that the meeting was being held tonight because of the storm that occurred

### 3. MOMENT OF REFLECTION

Mayor Chorley led a silent moment of reflection.

**4. APPROVAL OF AGENDA**

**Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the agenda of the March 13, 2018 Council meeting be approved as presented.**

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Councillors were asked to disclose any conflicts of interest as they arise.

**6. DELEGATIONS AND PUBLIC HEARINGS**

a. Peter Logan, Auditors from Teed Saunders Doyle & Co.

Peter Logan presented an overview of the audit. He noted that the Town of Hampton once again had a clean audit. He noted that the Town had over 6.2 million in revenue in 2017, down from over 7 million in 2016 – the difference is mainly due to grant funding received for the renovations for the new Town Hall and funding for Main street paving. 2017 revenue include \$ 140,000.00 received from the New Brunswick Canada 150 Grant program. The Town had over 6.3 million in expenses in 2017 with an overall deficit in the General Fund of \$ 41,403.00 for 2017.

It was noted that Council continues their priority of paying off debt, as over \$160,000.00 was used to pay off debentures on the Lighthouse River Centre and the Town Square. Paying off these debentures was made possible by finding efficiencies throughout the year. New borrowing included the Ladder truck for the fire department and the renovations of the Court House to the Town Hall. The Town's current debt service ratio is 10.4% which will well within the Provincial Guideline of 20%.

Mr. Logan stated that the Town Treasurer and the Accounting Assistant did a wonderful job preparing for the audit.

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the audited Financial Statement as presented by Teed Saunders Doyle & Co. Chartered Accountants for the year ending December 31, 2017 for the General and Utility Fund.**

**MOTION CARRIED**

Mayor Chorley called a 5 minute recess so that he and the Assistant Treasurer could sign the audit.

b. Hampton RCMP

Sgt. Rodier joked that she had impounded the Deputy Fire Chief's tricycle following the Battle of the Badges so that it could be inspected. She was confident that it would prove to have been tampered with and that the race results would need to be reviewed. It was noted that the Battle of the Badges was once again a successful event in support of Hampton P.R.O Kids.

Sgt. Rodier further reviewed the February Incident Report with Council.

- c. Kim Blanchard, Noise Complaint: Greenwood  
Ms. Blanchard asked that Council review the current Noise By-law. She felt that an exemption should not have been granted to Natasha Barton on Greenwood Court and that band practices should not be permitted in residential areas. She wanted the by-law to be revisited and noted that neighbouring communities have 10 pm as a time limit during the week.

Council thanked her for her comments and said they would follow-up with her when the issue had been reviewed.

## 7. ADOPTION OF MINUTED

### 7.1 Minutes of February 13, 2018

**Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the minutes of the February 13, 2018 Regular Council Meeting be adopted.**

**MOTION CARRIED**

## 8. BUISNESS ARISING FROM MINUTES

There is none.

## 9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	Recommended Action
18-012	Norma Dubé, Initiative Director, The Women for 50%	Thank you card for donation to the Women for 50% effort.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #18-012 be received and filed.</b> <b>MOTION CARRIED</b>
18-013	Raj Chowdhry 11 Wright Street	Nuisance, light and noise complaints on Main Street.	<b>Moved by Councillor Beach and seconded by Councillor Behr that correspondence #18-013 be referred to Staff.</b> <b>MOTION CARRIED</b>
18-014	Katie Cameron	Request for name bar sponsorship for her son Lucas who is participating in the Gusto Hockey Spring Program.	<b>Moved by Councillor Beach and seconded by Councillor Behr that correspondence #18-014 be received and filed.</b> <b>MOTION CARRIED</b>
18-015	Ray Lacenaire, Yearbook Advisor Hampton High School	Request for advertisement in the 2018 Hampton High School Yearbook.	<b>Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton purchase a full page advertisement in the Hampton High School yearbook for the cost of two hundred and fifty dollars.</b> <b>MOTION CARRIED</b>

18-016	YMCA of Greater Saint John	Invitation to purchase tickets to the Red Triangle Award Gala.	<b>Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton purchase 2 tickets at a cost of \$100 per ticket to the Red Triangle Award Gala on April 12<sup>th</sup>, 2018.</b>  <b>MOTION CARRIED</b>
18-017	Bill Fraser, Minister of Transportation and Infrastructure	Information pertaining to the 2018 provincial designated highway program.	<b>Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #18-017 be referred to Staff.</b>  <b>MOTION CARRIED</b>
18-018	Mr. J. Michael Murphy, Executive Director, New Brunswick Medical Education Foundation Inc.	Thank you for 2018 contribution.	<b>Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #18-018 be received and filed.</b>  <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from February 1 to February 28, 2018 for the amount of three hundred and fourteen thousand, seven hundred and fifty-seven dollars and four cents (\$314,757.04).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

- 11.1 Fire-Rescue  
Councillor Bond reviewed the Fire-Rescue report for February.
- 11.2 Economic Development and Tourism  
Councillor Beach provided an overview of the Economic Development and Tourism committee. He highlighted that the committee had Dan Coles as a guest. He is the Community Economic Development Executive, working for Opportunities NB and in conjunction with RSC8. The committee is also working on their priorities for 2018.
- 11.3 Health Care  
The Town CAO reviewed the Health Care report. He updated Council on the Epi-pen program, as well as progress on physician recruitment.

11.4 Leisure Services

Deputy Mayor Doucet provided an overview of the Leisure Services Advisory minutes. It was noted that the committee has been asked to review the 46 recommendations from the *2009 Recreation Master Plan*.

11.5 Planning Advisory Committee

Councillor Beach noted that the Planning Advisory Committee granted a variance to 56 Blackberry Lane (PID 30040075) to allow for an oversized accessory building not exceeding 111.5 m<sup>2</sup> and 6.7 in height.

11.6 Finance Committee

**Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Teed Saunders Doyle & Co. as the Auditors for the 2018 Audit, as recommended by the Finance Committee.**

**MOTION CARRIED**

**Moved by Councillor Behr and seconded by Deputy Mayor Doucet that the Town of Hampton accept the reports from the Fire-Rescue, RCMP, Economic Development and Tourism, Health Care, Leisure Services, Planning Advisory and Finance Committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

12.1 Building Inspector Report

Council reviewed the building inspector report.

12.2 Dog Constable

Council reviewed the dog constable report.

12.3 Communications Report

The Communications Officer presented the communications report.

**Moved by Councillor Behr and seconded by Councillor Beach that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Communications reports as presented.**

**MOTION CARRIED**

## **13. READING OF BY-LAWS**

There were none.

## 14. NEW BUSINESS

### 14.1 Public Works Truck

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton purchase a 2017 F150 Supercrew, 5.0L from Trius Truck Centre for a cost of thirty-three thousand plus tax, as recommended by the Acting Director of Public Works.

**MOTION CARRIED**

### 14.2 Ad Hoc Committee

Moved by Councillor Beach and seconded by Councillor Behr that the Town of Hampton establish an ad hoc committee for the purposes of reviewing the Municipal Plan By-Law and the Zoning By-Law of the Town of Hampton. This ad hoc committee will be comprised of Town Council, Town Staff and volunteer members of the Economic Development and Tourism Committee and the Planning Advisory Committee, both standing committees of Town Council. The following members are appointed to this committee:

Representing Economic Development and Tourism Committee: Sheryl Moore and Kevin Scott

Representing Planning Advisory Committee: Alan Reid, Andy Lodge and Jim Sherrard

Representing Town Council: Councillor Todd Beach

Representing Town Staff: Richard Malone, Chief Administrative Officer and Carolyn Walker, Building and Development Officer

Ex-Officio Member of all Town Committees: Mayor Ken Chorley

**MOTION CARRIED**

### 14.3 Leisure Services Tractor Tender

Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton award Tender TOH-Parks-2018-01 for a new 4 WD drive compact tractor and implements (snow blower, loader, bucket, and blade) to the lowest bidder meeting all tender requirements to Green Diamond Equipment for the amount of forty-nine thousand, six hundred, eighty dollars and zero cents (\$49,680.00), including HST and Trade-In Credit.

**MOTION CARRIED**

### 14.4 SNB Building Lease

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton extend the lease agreement for the Service New Brunswick building on William Bell Drive between the Town of Hampton and Her Majesty the Queen in Right of the Province of New Brunswick until February 28, 2023, as per the amended terms and conditions provided.

**MOTION CARRIED**

14.5 CBDC Lease

**Moved by Deputy Mayor Doucet and seconded by Councillor Bond that the Town of Hampton enter into the lease agreement with the Charlotte County Development Corporation for Suites 2, 3, 6 and 8 of the Centennial Building, located at 27 Centennial Road, beginning May 1, 2018 and ending April 30, 2021 with an option to extended the term for one year as per the terms and conditions presented.**

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

There were none.

**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 8:26 p.m.

**Moved by Councillor Behr that the Town of Hampton adjourn the council meeting of March 20, 2018.**

**MOTION CARRIED**