

**TOWN OF HAMPTON
COUNCIL MEETING
December 11, 2012**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 p.m. A regular meeting of Council was held in the Council Chambers at 27 Centennial Road on December 11, 2012 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Gary Crossman
Councillor Peter Behr Councillor Dwight Bond
Councillor Robert Doucet

Staff: Richard Malone, Town CAO
Megan O'Brien Harrison, Clerk/Communications Officer

Media: Shane Magee, Kings County Record

Delegations: Sgt. Andy O'Connell, RCMP Report

Guest: Dave Carr

1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	3
d)	Land transactions for a municipal purpose	2
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	

2. REGULAR SESSION – PUBLIC COUNCIL MEETING

Mayor Chorley called the Open Session to order at 7:00 p.m.

3. MOMENT OF SILENCE AND MOMENT OF REFLECTION

Deputy Mayor Crossman led Council in a moment of reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the agenda of the December 11, 2012 Council meeting be approved as presented.

Motion Carried

5. DISCLOSURE OF CONFLICT OF INTEREST

Councillors were asked to disclose any conflicts of interest as they arise.

6. PRESENTATIONS AND DELEGATIONS

6.1 Hampton RCMP

Sgt. O'Connell reviewed the November RCMP report with Council. He noted that in November there were ninety-seven new files opened and among those there were sixty-one calls for service. He stated that there was nothing remarkable about those 61 calls.

It was noted that several vehicle check stops had occurred with more than five hundred vehicles checked. Sgt. O'Connell also noted that there were numerous foot patrols around the schools and malls at lunch time and several school walk-throughs were completed.

Council passed on their thanks for the members' participation in the Remembrance Day ceremony and in the annual Santa Claus parade.

Sgt. O'Connell asked Council to pass on the RCMP officers thanks to the Public Works Department and the Fire Department. He noted that they assist them in their duties and they are good working relationships.

7. ADOPTION OF MINUTES

7.1 Minutes of November 13, 2012

Mayor Chorley asked Council if they had a chance to review the minutes. Mayor Chorley then asked Council if there are any Errors or Omissions.

Moved by Councillor Bond and seconded by Councillor Doucet that the minutes of the November 13, 2012 Regular Council Meeting be adopted.

Motion Carried

7.2 Minutes of November 26, 2012

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the minutes of the November 26, 2012 Special Council Meeting be adopted.

Motion Carried

8. BUSINESS ARISING FROM MINUTES

There was none.

9. CORRESPONDENCE

#	NAME	DESCRIPTON	ACTION
12-144	Jeremy Fry, Hampton River Runners	Thank you for Mile Sponsorship of Hampton 5-miler	Moved by Councillor Bond and seconded by Councillor Behr that correspondence 12-144 be received and filed. Motion Carried
12-145	Paul Huestis and Brittany Folkins, Huestis Commercial Insurance	Notification that Huestis Commercial Insurance has been acquired by HUB International Limited and will now operate as HUB International Atlantic.	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that correspondence 12-145 be received and filed. Motion Carried
12-146	Jim MacIntosh, 25 Neill Drive	Request to have street light moved at the intersection of Neill Drive and Main Street	Moved by Councillor Bond and seconded by Councillor Doucet that correspondence 12-146 be referred to the Public Works Advisory Committee. Motion Carried
12-147	G. Murray Driscoll, Mayor, Quispamsis	Copy of letter to the Honourable Hugh Flemming, Minister of Health request a Tick Drag in Quispamsis.	Moved by Councillor Doucet and seconded by Deputy Mayor Bond that the Town of Hampton formally request that the Minister of Health conduct a Tick Drag and test in Hampton, similar to the one done previously in Milledgeville, to determine if there is a significant number of black legged ticks in Hampton. Motion Carried
12-148	Daniel Fowlie, Manager, Southern District, Canadian Cancer Society New Brunswick	Request for donation to the Hampton Curl for Cancer taking place on February 2, 2013.	Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton donate two hundred and fifty dollars (\$250.00) to the Hampton Curl for Cancer taking place on Saturday, February 2, 2013. Motion Carried
12-149	Minister Bruce Fitch, Environment and Local Government	Copy of letter to Thomas Simpson, Chair, Crane Mountain Enhancement Inc.	Moved by Councillor Behr and seconded by Deputy Mayor Crossman that correspondence 12-149 be received and filed. Motion Carried
12-150	Sherry Martell	Request for a Dog Park in Hampton	Moved by Deputy Mayor Crossman and seconded by Councillor Bond that correspondence 12-150 referred to Leisure Services Advisory for recommendation.

			<p style="text-align: right;">Motion Carried</p> <p>Council recommended that the Dog Constable be invited to the Leisure Services Advisory Committee meeting for his input.</p>
12-151	Tracy Erb-Bolger	Concerns re: off-leash Dog Park	<p>Moved by Councillor Behr and seconded by Councillor Doucet that correspondence 12-151 referred to Leisure Services Advisory recommendation.</p> <p style="text-align: right;">Motion Carried</p>
12-152	Minister Bruce Fitch, Environment and Local Government	Notice regarding property tax white paper implementation	<p>Moved by Councillor Doucet and seconded by Councillor Behr that correspondence 12-152 referred to the Town Treasurer.</p> <p style="text-align: right;">Motion Carried</p>
12-153	Minister Bruce Fitch, Environment and Local Government	Notice regarding improvements to local governance models.	<p>Moved by Councillor Behr and seconded by Deputy Mayor Crossman that correspondence 12-153 be referred to staff.</p> <p style="text-align: right;">Motion Carried</p>
12-154	Mark Bettle	Compliments regarding the Town's Christmas decorations	<p>Council agreed and noted that Staff should be complimented on the decorations. They have been hearing many positive comments from the public.</p> <p>Moved by Deputy Mayor Crossman and seconded by Councillor Doucet that correspondence 12-154 be received and filed.</p> <p style="text-align: right;">Motion Carried</p>
12-155	Marc MacLeod, General Manager, Fundy Region Solid Waste Commission	Response to Town's request for cost share support for lighting at the Hampton Blue Bin depot.	<p>Moved by Councillor Bond and seconded by Councillor Doucet that correspondence 12-155 be referred to staff.</p> <p style="text-align: right;">Motion Carried</p>
12-156	Hampton Area Chamber of Commerce	Thank you for support of and participation in the annual Santa Claus parade.	<p>Moved by Councillor Behr and seconded by Deputy Mayor Bond that correspondence 12-156 be received and filed.</p> <p style="text-align: right;">Motion Carried</p>
12-157	Rosemary Southard Yearbook Advisory Hampton High School	Request to purchase an advertisement in the Hampton High School yearbook.	<p>Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton purchase a half-page advertisement in the 2012-2013 Hampton High School at a cost of one hundred and fifty-five dollars (\$155.00)</p> <p style="text-align: right;">Motion Carried</p>

10. APPROVAL OF ACCOUNTS

- 10.1 **Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton approve the General and Utilities Fund Paid Invoices from November 1 to November 30, 2012 for the amount of five hundred and seventy-three thousand six hundred and sixty-four dollars and thirty-seven cents (\$573,664.37).**

Motion Carried

11. REPORTS FROM COMMITTEES

11.1 Environment

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton appoint Chris Rendell to the Environment Committee for a three-year term from January 1, 2013 until December 31, 2015, as recommended by the Environment Committee.

Motion Carried

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton appoint Celeste Langdon to the Environment Committee for the remainder of the term previous assigned to Carolyn Walker, being from January 1, 2013 until December 31, 2014, as recommended by the Environment Committee.

Motion Carried

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton re-appoint Larry Stewart to the Environment Committee for a second and final three-year term from January 1, 2013 until December 31, 2015.

Motion Carried

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton appoint Jean Northrup as the Town's Representative on the Kennebecasis Watershed Restoration Committee effective January 1, 2013, as recommended by the Environment Committee.

Motion Carried

Moved by Councillor Behr and seconded by Councillor Doucet that the Town of Hampton accept the Environment Committee Year End report as presented.

Motion Carried

Council noted that Laurie Mills and Allysa Boudreau's terms are up and asked that appropriate thank you letter be sent.

11.2 Leisure Services

Councillor Doucet noted that Brook Cheeks' term is up and asked that an appropriate thank you letter be sent. Councillor Doucet noted that the Leisure Services Director was looking at recruiting a new student representative.

Moved by Councillor Doucet and seconded by Councillor Bond that the Town of Hampton re-appoint Mark Reid to the Leisure Services Advisory Committee for a second and final three-year term from January 1, 2013 until December 31, 2015.

Motion Carried

Moved by Councillor Doucet and seconded by Councillor Behr that the Town of Hampton re-appoint John Marshall to the Leisure Services Advisory Committee for a second and final three-year term from January 1, 2013 until December 31, 2015.

Motion Carried

Moved by Councillor Doucet and seconded by Deputy Mayor Crossman that the Town of Hampton accept the Leisure Services Advisory Committee Year End report as presented.

Motion Carried

11.3 Planning Advisory Committee

Deputy Mayor Crossman noted that Mark Reid and Gary Rent have completed their committee representative terms on PAC and asked that an appropriate thank you letter be sent.

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that Council direct staff to prepare an amendment to the Zoning By-law in accordance with the Memo to PAC re: small lot single family dwellings and hold a public presentation for same at the January 8, 2012 regular meeting of Council.

Motion Carried

Moved by Deputy Mayor Crossman and seconded by Councillor Doucet that the Town of Hampton accept the Planning Advisory Committee Year End report as presented.

Motion Carried

11.4 Fire-Rescue

Councillor Bond noted that the majority of the calls for November were with the Town boundaries. He noted that the Fire Department Christmas dinner was well attended. Chief Breau was recognized for his 25 years of service to the Fire Department.

11.5 RCMP

Council did not comment further on the RCMP report.

11.6 Economic Development and Tourism Committee

The Town CAO reviewed the Economic Development and Tourism Committee minutes including the work of the sub-committees.

Council noted that the Hampton Area Chamber of Commerce is doing an excellent job and has really grown with 112 members.

11.7 Finance Committee

Building Permit Rates

Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton approve the 2013 rate structure for Building Permits (schedule “A”) as presented by the Building and Development Officer and as recommended by the Finance Committee.

Motion Carried

Tax rate

Moved by Councillor Doucet and seconded by Councillor Behr that the Town of Hampton approve the tax rate for 2013 of \$1.2500 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$5,891,542 less non-tax revenue of 1,438,022 for a net budget of \$4,453,520 less the unconditional transfer of \$201,483 with the warrant to be raised by local rate of \$4,252,037 as recommended by the Finance Committee.

Motion Carried

Council was pleased to be retaining the tax rate as in recent years. They noted that our tax rates includes residential garbage services.

Dog Constable Contract

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton renew the Dog Constable contract for 2013 as per the terms and conditions of the proposed “Dog Control Officer Agreement” as recommended by the Finance Committee.

Motion Carried

2013Leisure Services Rates

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the Town of Hampton approve the:

- **Program Price List;**
- **Arena Pricing;**
- **Sports Field Fee Structure; and**
- **Leisure Services Summer Staff Wage Scale**

as presented and recommended by the Leisure Services Advisory and Finance Committees.

Motion Carried

Lighthouse River Centre 2013 rates

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the Lighthouse River Centre Rates as presented by the Tourism Manager and as recommended by the Finance Committee.

Motion Carried

Sanitary Sewer and Water Rates

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the Town of Hampton approve the Sewage By-law, Schedule "A" Water and Sewer Rates as recommended by the Finance Committee.

Motion Carried

.Council noted that these rates were remaining the same as in 2012.

Christmas Bonus

Moved by Councillor Bond and seconded by Councillor Behr that the Town of Hampton approve the Staff Christmas Bonus' as recommended by the Finance Committee.

Motion Carried

KV Crime Stoppers

Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton budget \$1,000 in the 2013 General Operating Budget for Kennebecasis Crime Stoppers as recommended by the Finance Committee.

Motion Carried

The Greater Saint John Community Foundation

Moved by Councillor Bond and seconded by Deputy Mayor Crossman to contribute \$500 to the Greater Saint John Community Foundation for the production of the final report as recommended by the Finance Committee.

Motion Carried

11.8 Health Care

Council noted that Dr. Jansen is scheduled to open her practice, in the place of Dr. Fairman-Wright, on January 7, 2013.

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton accept the reports from the Environment, Leisure Services Advisory, Planning Advisory, Fire-Rescue, RCMP, Economic Development, Finance and Health Care as submitted.

Motion Carried

12. APPROVAL OF REPORTS

12.1 Building Inspector Report

Councillor Bond noted that year to date value of building permits of is \$6,682,828.75, which was a 34% increase from last year.

12.2 Dog Constable

Moved by Councillor Behr and seconded by Councillor Bond that the Town of Hampton fine Mike Holmes, 29 Dineen Crescent forty dollars (\$40.00) for allowing his dogs to run at large again, as recommended by the Dog Constable.

Motion Carried

Moved by and seconded by that the Town of Hampton fine Kevin Whittaker of 250 Lakeside Road forty dollars (\$40.00) for allowing his dogs to run at large again, as recommended by the Dog Constable.

Motion Carried

12.3 Tourism Manager

Council was pleased with the amount of traffic on the Town's website.

12.4 Financial Reports

Council did not comment on the financial report.

Moved by Deputy Mayor Crossman and seconded by Councillor Doucet that the Town of Hampton approve the Building Inspector, Dog Constable Report, Tourism Manager and Financial reports as presented.

Motion Carried

13. BY-LAWS

13.1 PAC By-law

3rd and Final Reading

Moved by Councillor Bond and seconded by Councillor Doucet that the Town of Hampton approve the 3rd and Final reading of by-law #200-12 A *By-law of the Town of Hampton Respecting The Sewage Utility*.

Motion Carried

14. NEW BUSINESS

14.1 Noise By-law Exemptions

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton grant an exemption under the Noise By-law to Carley Parish for the purpose of the Lutz Longstaff Parish Christmas Party taking place at the Lighthouse River Centre on December 21st at 4 pm until 1 am on December 22nd conditional on the doors and windows closing at midnight.

Motion Carried

Moved by Councillor Doucet and seconded by Councillor Behr that the Town of Hampton grant an exemption under the Noise By-law to the Town of Hampton for the purpose of the Snow Ball taking place at the Seniors Resource Centre on February 2nd at 7 pm until 1 am on February 3rd conditional on the doors and windows closing at midnight.

Motion Carried

14.2 Gas Tax

Moved by Councillor Bond and seconded by Deputy Mayor Crossman that the document entitled “Revised Town of Hampton Four Year Capital Investment Plan (2010-2013)” be adopted.

Motion Carried

Councillor Bond declared a conflict of interest and left the meeting.

14.3 Cobblehill Subdivision – Extension of Tentative Plan

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative Subdivision Plan *Cobblehill Subdivision*, Drawing Number D3B, dated May 2011, as prepared by Fundy Drafting Services, subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

14.4 Cranberry Hills Estates – Extension of Tentative Plan

Moved by Councillor Behr and seconded by Councillor Doucet that the Town of Hampton extend the approval of the overall tentative scheme plan for Cranberry Hills Estates, dated May 6, 2008, as prepared by Keirstead, Quigley and Roberts Ltd., subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

14.5 Orchard Hills Estates - Extension

Moved by Councillor Doucet and seconded by Deputy Mayor Crossman that the Town of Hampton extend the approval of the overall tentative plan *Orchard Hills Subdivision Overall Scheme*, DWG#T-0325 Scheme 3, dated May 19, 2009, as prepared by Keirstead, Quigley and Roberts Ltd., subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

14.6 **Dutch Point Gardens – Extension of Tentative Plan**

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton extend the approval of the overall tentative plan, entitled *Dutch Point Gardens*, prepared by Keirstead, Quigley and Roberts Ltd., dated July 17, 2009, subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

14.7 **Executive Estates – Extension of Tentative Plan**

Moved by Councillor Behr and seconded by Councillor Doucet that the Town of Hampton extend the approval of the overall tentative plan *Executive Estates Subdivision*, dated January 28, 2008 as prepared by Kierstead, Quigley and Roberts, subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

14.8 **The Links at Hampton – Extension of Tentative Plan**

Moved by Councillor Doucet and seconded by Deputy Mayor Crossman that the Town of Hampton extend the approval of the overall tentative plan the *Links at Hampton Subdivision*, dated July 18, 2007 and revised on November 7th, 2007, subject to the previously imposed terms and conditions, for an additional twelve month period.

Motion Carried

Councillor Bond returned to the meeting.

14.9 **Wage Scale**

Moved by Councillor Bond and seconded by Councillor Doucet the approval of the Salary/Wage Scale for the Town of Hampton for 2013 as shown in the “TOWN OF HAMPTON – 2013 WAGE PROPOSAL” document and effective the first pay of January 2013, as per recommendation of the Human Resource Committee.

Motion Carried

14.10 **Town Buildings – Holiday Hours:**

Moved by Deputy Mayor Crossman and seconded by Councillor Behr that the Town of Hampton approve Holiday Hours as follows:

Closed December 24, 2012

Closed December 25, 2012

Closed December 26, 2012

Closed at noon December 31, 2012

Closed January 1, 2013

Motion Carried

14.11 **Special Meetings of Council:**

Moved by Councillor Doucet and seconded by Councillor Bond that the Town of Hampton that the town schedule a Special Meeting of Town Council for December 31st, 2012 at 8:30 a.m. for the purpose of review of financial results for 2012 and the disposition of a surplus, should one exist.

Motion Carried

14.16 **Food Bank Donation**

Moved by Councillor Behr and seconded by Deputy Mayor Crossman that the Town of Hampton make a donation of five hundred dollars (\$500.00) to the Hampton Food Basket in lieu of Christmas Cards.

Motion Carried

14.17 **Mayor's Levee:**

Mayor Chorley invited everyone to the Mayor's Levee on Sunday, January 1st, 2013 at the Lighthouse River Centre from 1-3 p.m.

15. OUTSTANDING ISSUES

There are none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:20 p.m.

Moved by Councillor Doucet that the Town of Hampton adjourn the council meeting of December 11, 2012.

Motion Carried

APPROVAL:

Ken Chorley, Mayor

Megan O'Brien Harrison, Town Clerk