

**Special Meeting of Council
October 22, 2012
4:30 p.m. Council Chambers**

Attendance:

Council: Mayor Ken Chorley
Deputy Mayor Gary Crossman
Councillor Dwight Bond
Councillor Peter Behr
Councillor Robert Doucet

Staff: Richard Malone, Chief Administrative Officer/Assistant Clerk

1. Call Meeting to Order:

Mayor Chorley called the meeting to order at 4:30 pm.

2. Declare Conflict of Interest:

No council members declared a conflict of interest at this meeting of Council.

3. New Business:

HR – Town of Hampton:

Richard Malone gave Council an update on the process to date on the hiring of Building and Development Officer for the Town of Hampton. As a result, Council proceeded with the following motions:

Moved by Councillor Doucet, seconded by Councillor Bond to rescind the appointment of Megan O'Brien Harrison as Development Officer and Municipal Planning Officer effective November 5th, 2012.

Motion Carried.

Moved by Councillor Bond, seconded by Councillor Behr that Megan O'Brien Harrison be appointed as Communications Officer for the Town of Hampton effective November 5th, 2012. As a result her new title will be Town Clerk/Communications Officer and her current years of service including, but not limited to: vacation time, sick leave, long term service award will not be affected by this change. In addition current hours of work, rate of pay and pay scale will remain the same, as noted on Schedule "A" Wage Scale Town of Hampton, dated October 22, 2012.

Motion Carried.

Moved by Councillor Behr, seconded by Deputy Mayor Crossman to rescind the appointment of Richard King as Building Inspector/By-law Enforcement Officer and Assistant Development Officer effective November 5th, 2012.

Motion Carried.

Moved by Deputy Mayor Crossman, seconded by Councillor Behr to rescind the appointment of Richard King to act for and on Council's behalf in order to administer By-law #193-11 *A By-law Respecting Dangerous or Unightly Premises* pursuant to sections 102.1(1), 190.01(3), 190.11 and 190.022 of the *Municipalities Act*.

Motion Carried.

Moved by Councillor Behr, seconded by Deputy Mayor Crossman that Richard King be appointed as the Assistant Building Inspector on a casual contractual basis effective November 5th, 2012 with his hourly rate of pay remaining the same.

Motion Carried.

Moved by Councillor Bond, seconded by Councillor Doucet that, in accordance with section 74(3) of the *Municipalities Act*, Carolyn Walker be appointed as Building and Development Officer for the Town of Hampton effective November 5th, 2012 and as such is appointed, in accordance with section 16(1) of *Community Planning Act*, as the Municipal Planning Officer. This appointment is for a six month probationary period and then with a satisfactory performance appraisal, she will be reclassified to regular full-time employment. The waiting period for the benefits package will be waived to the degree permitted by the Town's coverage provider. Her rate of pay is according to Schedule "A" *Wage Scale Town of Hampton*, dated October 22, 2012.

Motion Carried.

Moved by Councillor Doucet, seconded by Councillor Bond that effective November 5, 2012, in accordance with the *Municipalities Act* and section 14 of the *Police Act*, that Carolyn Walker be appointed as By-law Enforcement Officer for the Town of Hampton and shall be responsible for the enforcement of the following by-laws: Zoning By-law, Municipal Plan By-law, Signage By-law, Building By-law, Subdivision By-law, Sewage By-law, and Transient Trader By-law.

Motion Carried.

Moved by Councillor Behr, seconded by Deputy Mayor Crossman that effective November 5th, 2012, Carolyn Walker, Building and Development Officer be appointed to act for and on council's behalf in order to properly administer By-law #193-11 A By-law Respecting Dangerous or Unsightly Premises.

Be it further resolved that the above-noted appointment includes the ability to enter upon property at all reasonable times for the purpose of making any inspection that is necessary and issue, register and serve, or cause to be served, notices for dangerous or unsightly premises as per 102.1(1), 190.01(3), 190.011 and 190.022 of the Municipalities Act;

Be it further resolved that the above-noted appointment shall continue until the person(s) ceases to be employed by the municipality or until appointment is limited or rescinded by council.

Motion Carried.

Moved by Deputy Mayor Crossman, seconded by Councillor Behr that Richard Malone be appointed as Assistant Development Officer effective November 5th, 2012.

Motion Carried.

4. ADJOURNMENT

The special meeting of Council was adjourned at 5:05 p.m.

Moved by Councillor Behr that the special meeting of October 22, 2012 be adjourned.

Motion Carried

APPROVAL:

Ken Chorley, Mayor

Richard Malone, CAO/Assistant Clerk

Megan O'Brien Harrison, Clerk