



HAMPTON

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**Town of Hampton
DEVELOPMENT PERMIT APPLICATION FORM**

Development Permit Number:	
Application Date:	
Approval Date:	
Application Fee:	
Payment Received:	
Fee Waived:	

1. CONTACT INFORMATION

APPLICANT

(Please complete in block letters)

Last Name: _____ Given Name: _____
Mailing Address: _____
Province: _____ Postal Code: _____
Telephone Number: () _____ Mobile Telephone: () _____
Fax Number: () _____ E-Mail Address: _____

REGISTERED OWNER

(Please complete in block letters)

Last Name: _____ Given Name: _____
Mailing Address: _____
Province: _____ Postal Code: _____
Telephone Number: () _____ Mobile Telephone: () _____
Fax Number: () _____ E-Mail Address: _____

2. CATEGORY OF APPLICATION

(Tick ONE box only)

- Full Development Permission
- Outline Development Permission
- Renewal of Development Permission
- Amended Development Permission
- Approval of details reserved by permit condition

3. DEVELOPMENT

Property Location: _____
Legal Description of Property to be Developed: _____
Property Identification Number (PID): _____
Proposed Use of Site *(attach additional sheet(s) if necessary)*: _____

Existing Use of Site: _____

Adjacent to Highway *(Circle One)* Yes No
Estimated Cost of Development: _____
Estimated Date of Commencement: _____ Estimated Date of Completion: _____

4. OUTLINE DEVELOPMENT PERMISSION ONLY

(Please TICK and DESCRIBE in detail those matters that are reserved for further approval)

- Siting _____
- Design _____
- Means of Access _____
- Landscaping _____
- External Appearance _____
- Technical Studies _____
- Method Statement(s) _____
- Other *(specify)* _____

5. RENEWAL OF PERMISSION or AMENDED PERMISSION ONLY

Reference number of development permission that is currently valid: _____

Expiry date of currently valid permission: _____

(a full development permit application is required if the permission has expired)

Describe in detail the differences between this proposal and the current permission: _____

List the approved plan numbers (of the existing valid permit) which are to be amended: _____

If there are any differences between this proposal and the existing valid permit, this will be treated as an application for amended permission. An application for full development permission is required if there is a significant change in the form or content of the development.

6. APPROVAL OF DETAILS RESERVED BY CONDITION ONLY

Reference number of related permission: _____

Date of expiry of related permission: _____

(a full development permit application is required if the related permission has expired):

Permit conditions to which the application relates:

Condition No.	Summary of Permit Condition

Permit conditions still outstanding after this application:

Condition No.	Summary of Permit Condition

ADDITIONAL PLANS

- DIMENSIONED SITE PLAN:** Must show all existing and proposed property lines, the location and nature of all easements, rights-of-way, etc., all existing and proposed building and extensions thereto (including accessory buildings), and the required building setbacks from the property lines.
- BUILDING FLOOR PLAN AND ELEVATIONS:** Applications involving buildings must include dimensioned floor plans and building elevations (heights) for all sides of the building.
- GRADING PLAN:** An acceptable grading plan shall indicate the existing and final ground elevations, floor elevations for any buildings and structures, all measures for control and management of surface water, vegetation to be preserved, areas to be landscaped, surface drainage directed to acceptable existing storm sewer system or other acceptable dispersal point, any well location to be at least 25 feet from any public road right-of-way, and the proposed floor elevation for all buildings and structures to be higher than the surface of the land within 1.5 metres of the building.
- OTHER PLANS:** Additional plans, as deemed necessary by the Development Officer, may be required in order to verify a proposal's conformity to the Municipal Plan and Zoning By-law.

Note: The Development Permit Application will not be accepted unless it conforms to the requirements of the Municipal Plan and Zoning By-Law and the Appropriate Fee is submitted with the application.

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

ZONING BY-LAW (For Official Use Only)	
Intended Lot Area:	Plan Designation:
Zoning:	Lot Depth:
Lot Frontage:	Rear Yard Set Back:
Front Yard Setback:	Minor Side Yard Setback:
Major Side Yard Setback:	Pool Setback:
Flankage Setback:	Accessory:
# of Buildings: Main:	Building Area:
Building Height:	Fence Setback:
Fence Height:	Within Flood Risk Area:
Adjacent to Flood Risk Area	Loading:
Parking Spaces	Steep Slopes:
Queuing Spaces:	Water Supply/Protection:
Env. Significant Areas:	Wide: Length Ratio:
Lot Coverage (%):	

Notes: _____

Development Officer: _____ Date: _____



Town of Hampton

DEVELOPMENT PERMIT CHECK LIST

In accordance with The Municipal Plan of the Town of Hampton, Town of Hampton Zoning By-law 160-04, and the *Community Planning Act*

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Municipal Plan

“8.3.1.4 Where not already addressed in the subdivision approval process, all new development or activity that will alter the existing grade and that will change the drainage and runoff patterns of land adversely affecting adjacent properties will require a development permit.”

Zoning By-Law

3.4 Development/Building Permit

“No person shall undertake a development as defined by the Community Planning Act of New Brunswick, without having obtained a Development/Building permit and no Development/Building permit shall be issued unless the proposed development conforms to all provisions of this By-law, and all other By-laws of the Town of Hampton.”

Community Planning Act

“development” means

- (a) the erecting, placing, relocating, removing, demolishing, altering, repairing or replacing of a building or structure other than utility poles and wires, traffic control devices, pipelines defined in the *Gas Distribution Act, 1999* except for buildings and structures remote from the pipeline used for management and administration or housing or storage of moveable equipment or statutory notices,
- (b) where the purposes for which land, buildings and structures may be used are set out in a regional plan, municipal plan, rural plan, basic planning statement, development scheme, urban renewal scheme, zoning by-law or regulation, any change in the purpose for which any land, building or structure is used,
- (c) any excavation of sand, gravel, clay, shale, limestone or other deposit for a development mentioned in paragraph (a) or for purposes of the sale or other commercial use of the material excavated, or
- (d) the making of land by cutting or filling to a depth in excess of one metre except in the cases of laying pipelines defined in the *Gas Distribution Act, 1999*.”

Intended Lot Area:	Plan Designation:
Zoning:	Public Street Frontage:
Access:	Road Construction:
Lot Frontage:	Lot Depth:
Front Yard Setback:	Rear Yard Set Back:
Major Side Yard Setback:	Minor Side Yard Setback:
Flankage Setback:	Pool:
# of Buildings: Main:	Location of Main Building
Main Building Height	Main Building Area
Lot Coverage (%):	Wide: Length Ratio
# of Accessory Buildings:	Location of Accessory:
Accessory Building Height	Lot Coverage of Accessory:
Accessory Building Area	# of dwellings on lot
Fence Height:	Fence Setback:
Location of Parking	Parking Space Dimensions
# of Parking Spaces	Disabled Parking
Location of Loading:	Size & Clearance – Loading Area
Queuing Spaces:	Signage:
Impact on natural environment	Environmentally Significant Areas:
Adjacent to/Within Flood Risk Area	Proximity to watercourse, wetland, lake or high watermark
Water Supply/Protection:	Proximity to an escarpment
Drainage	Sewage
Landscaping	Tree Requirement
Illumination	
Existing Conditions	Impact on existing development
Compliment existing architectural styles & scale of development	Compatibility with adjacent land uses

ADDITIONAL PLANS REQUIRED

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**TOWN OF HAMPTON
NOTICE OF DECISION/DEVELOPMENT PERMIT**

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The application has been

APPROVED subject to the following conditions: _____

REFUSED for the following reasons: _____

Date of Decision: _____

Date of Issue of this Permit: _____

Development Officer: _____

Important Note:

A permit issued in accordance with the notice of decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void. This permit is subject to the Zoning Bylaw and to all Bylaws of the Town of Hampton which might otherwise apply and become Null and void if the Zoning By-law or the other By-laws are not complied with, or if the conditions set out on the permit are not complied with.