

# TOWN OF HAMPTON COUNCIL MEETING

## April 11, 2017

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on April 11, 2017 commencing at 7:00 p.m.

### ATTENDANCE:

Council: Mayor Ken Chorley  
Councillor Todd Beach  
Councillor Dwight Bond

Staff: Megan O'Brien Harrison, Town Clerk/Communications Officer  
Richard Malone, Town CAO

Media: Laura McInnes, Kings County Record

### 1. CLOSED SESSION

In accordance with Section 10.2(4) of the *Municipalities Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 10.4 (2)</u>	<u>Category</u>	<u># of Items</u>
a)	Confidential information protected by law	
b)	Personal information	
c)	Financial loss or gain (individual or municipal) or could jeopardize negotiations leading to an agreement or contract	8
d)	Land transactions for a municipal purpose	
e)	Violates confidentiality of information obtained from other governments (Federal and/or Provincial)	
f)	Legal opinions or advice, and privileged communications	
g)	Litigation or potential litigation	
h)	Access to/or security of particular buildings, other structures or systems	
i)	Information gathered by police	
j)	Labour/Employment matters	1

### 2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm. He noted that Deputy Mayor Doucet and Councillor Behr will not be in attendance as they are out of Town.

### 3. MOMENT OF REFLECTION

Mayor Chorley led a silent moment of reflection.

### 4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Bond that the agenda of the April 11, 2017 Council meeting be approved as presented.

**MOTION CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

Councillors were asked to disclose any conflicts of interest as they arise.

**6. DELEGATION AND PUBLIC HEARINGS**

There were none.

**7. ADOPTION OF MINUTES**

7.1 Minutes of March 14, 2017

**Moved by Councillor Bond and seconded by Councillor Beach that the minutes of the March 14, 2017 Regular Council Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

**8.1 Correspondence #17-016**

Correspondence #17-016 was tabled at the March meeting in order to determine if there are any Hampton dancers going on the Forever Highland trip to Scotland. There is one Hampton dancer participating, Honor Lynch.

**Moved by Councillor Bond and seconded by Councillor Beach to take from the table for consideration Correspondence #17-016.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton donate one hundred dollars (\$100.00) to Honor Lynch of Forever Highland Dance Association for her trip to the Highland Dancing World Championships in Scotland in August 2018.**

**MOTION CARRIED**

**9. CORRESPONDENCE LIST**

#	NAME	DESCRIPTON	Recommended Action
17-018	Dawn O'Dell and Neelofar Rahimi, Canadian Mental Health Association of New Brunswick	Thank you for contribution to the 27 <sup>th</sup> <i>Curl for Mental Health</i> .	<b>Moved by Councillor Bond and seconded by Councillor Beach that correspondence #17-018 be received and filed.</b>  <b>MOTION CARRIED</b>
17-019	Amanda Crealock, Owner, Ossekeag Publishing	Notice of new management	<b>Moved by Councillor Beach and seconded by Councillor Bond that correspondence #17-019 be received and filed.</b>  <b>MOTION CARRIED</b>
17-020	Merilee and Mike Rosehart	Thank you for memorial donation.	<b>Moved by Councillor Beach and seconded by Councillor Bond that correspondence #17-020 be received and filed.</b>  <b>MOTION CARRIED</b>

17-021	Katelyn Gowlett and Nicole Lawrence, The Hearts of Healthcare Team	Request for donation to help cover travel expenses for five nursing students travelling to Guatemala for 10 days to provide healthcare in rural communities.	<b>Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton donate one hundred dollars (\$100) to Nicole Lawrence and one hundred dollars (\$100) for their trip to Guatemala as part of the Hearts of Healthcare Team.</b>  <b>MOTION CARRIED</b>
17-022	Aaron Kennedy, Communications Manager, Town of Quispamsis	Invitation to purchase tickets or advertising for the 2017 New Brunswick Sports Hall of Fame Induction Banquet and Ceremony.	<b>Moved by Councillor Bond and seconded by Councillor Beach that correspondence #17-022 be received and filed.</b>  <b>MOTION CARRIED</b>
17-023	Whitney Machin, Development Coordinator, MS Society of Canada, Atlantic Division	Request to confirm that the proposed route for the MS Bike Tour scheduled for June 24 <sup>th</sup> and 25 <sup>th</sup> is acceptable and free of any planned road work or construction.	<b>Moved by Councillor Beach and seconded by Councillor Bond that correspondence #16-0 be referred to the Director of Public Works and Utilities for approval.</b>  <b>MOTION CARRIED</b>

## 10. APPROVAL OF ACCOUNTS

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from March 1 to March 31, 2017 for the amount of one million, seven hundred and six thousand, eight hundred and seventy-two dollars and seventy-five cents (\$1,706,872.75).**

**MOTION CARRIED**

## 11. REPORTS FROM COMMITTEES

### 11.1 Health Care

The Town CAO reviewed the Health Care minutes. It was reported that Dr. Jansen is taking on new patients and the patient registry has sent out letters to potential patients. It was also noted that Mayor Chorley and the other area Mayors had met with the new CEO of Horizon Health, Karen McGrath. There are plans to have a meeting with local doctors in late May.

### 11.2 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes. It was noted that there is a new café and yoga studio on Railway Avenue and that the Match Factory and Match Stick Café is also opening soon in the old Holly's Restaurant location in the Hampton Mall. The Committee suggested that the Town provide a welcome to the new business as they open on social media.

### 11.3 Fire-Rescue

Councillor Bond reviewed the Fire-Rescue report.

11.4 Environment

Council reviewed the Environment Committee minutes. It was noted that the first energy efficiency survey has only received 25 responses to date. The goal is approximately 100, therefore they will be requesting additional social media coverage in an attempt to reach their goal.

11.5 Leisure Services Advisory Committee

**Moved by Councillor Beach and seconded by Councillor Bond that Emma Walker be appointed as the student representative on the Leisure Services Advisory Committee with her appointment ending on August 31, 2018.**

**MOTION CARRIED**

11.6 EMO

Councillor Bond presented the EMO report, including an update on equipment upgrades.

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton accept the reports from the Health Care, Economic Development and Tourism, Fire-Rescue, Environment, Leisure Services Advisory, EMO, RCMP, and Joint Health and Safety committees as submitted.**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

12.1 Building Inspector Report

Council reviewed the Building Inspector Report.

12.2 Dog Constable

Council reviewed the Dog Constable Report.

12.3 Financial Statement

Council reviewed the Financial Statement.

12.4 Communications Report

The Communications Officer presented the Communications Report.

**Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial and Communications reports as presented**

**MOTION CARRIED**

## **13. READING OF BY-LAWS**

13.1 By-law 210-17

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the third and final reading of By-law 210-17: *A By-law to Amend Zoning By-law 190-10.***

**MOTION CARRIED**

## 14. NEW BUSINESS

14.1 Osprey Adventures – Outfitters Agreement

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton enter into an outfitters agreement with Rafe Hooper for the operation of Osprey Adventures for the period of June 1, 2017 to October 31, 2017 as presented.

MOTION CARRIED

14.2 Zelda’s – Outfitters Agreement

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton enter into an outfitters agreement with Zelda McKenzie for the operation of Zelda’s River Adventures for the period of May 15, 2017 to October 31, 2017 as presented.

MOTION CARRIED

14.3 Memorandum of Understanding – NB 55+ Games

Moved by Councillor Beach and seconded by Councillor Bond e that the Town of Hampton enter into the Memorandum of Understanding with the Town of Sussex and the Hampton Regional Leisure Services Committee regarding the 2017 NB55+ Games as presented.

MOTION CARRIED

14.4 Surplus Assets

Moved by Councillor Bond and seconded by Councillor Beach that the Fire Department’s 1992 Spartan Pumper be declared a surplus asset.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Bond that the Park’s Department’s 1996 F350 1 Ton be declared a surplus asset.

MOTION CARRIED

14.5 Sale of 1992 Spartan Pumper

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton sell the 1992 Spartan Pumper to the Province of New Brunswick for the Nauwigewauk Fire Department for \$24,999.00 with terms and conditions as presented in the proposal from Terry Keating, Local Service Manager for the LSD of Hampton.

MOTION CARRIED

14.6 CBDC Lease

Moved by Councillor Beach and seconded by Councillor Bond the Town of Hampton extend the existing CBDC lease of a portion of the Centennial Building for a period of one year.

MOTION CARRIED

14.7 Developer's Agreement – 43 Railway Crescent

**Moved by Councillor Bond and seconded by Councillor Beach that the Town enter into a Developer Agreement with 640091 NB Inc., with such agreement being attached hereto as "A" for the redevelopment of a restaurant and liquor licensed establishment located at 43 Railway Cres.**

**MOTION CARRIED**

14.8 Insurance Renewal

**Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton renew our contract for Hampton's General Insurance and Risk Management Services Program to Cain Insurance Services per the terms and conditions of their 2017 renewal proposal for an annual premium price of \$61,772.00 plus any applicable tax for a one-year term commencing on May 1, 2017 and ending on May 1, 2018. The Town reserves the right to renew the insurance contact with Cain Insurance Services for a maximum of two additional one-year terms, May 1, 2018 to May 1, 2019; and May 1, 2019 to May 1, 2020 if there is no substantial change in rates, services or coverage.**

**MOTION CARRIED**

14.9 Memorandum of Understanding – Legion

**Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton enter into th Memorandum of Understanding with Hampton Branch No. 28 of the Royal Canadian Legion regarding the Ossekeag Room as presented.**

**MOTION CARRIED**

14.10 Reserve Fund Motion

**Moved by Councillor Bond and seconded by Councillor Beach to temporarily transfer \$250,000 from the General Capital Reserve Fund to the General Operating account to cover cost associated with the purchase of capital assets until funds are received from the NBMFC in June.**

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 7:49 p.m.

**Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of April 11, 2017.**

**MOTION CARRIED**